

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
SEPTEMBER 4, 2007
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Interim Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

VERIZON-POLE LOCATION HEARING-COVERED BRIDGE LANE:

Administrator Kellogg summarized the application from Verizon for a utility pole (#T.6/1S/E.01S) installation on Covered Bridge Lane. A representative from Verizon was present. There were no abutters present. Selectman Macy moved to grant the pole location as submitted, seconded by Selectman Collingwood. The motion carried unanimously.

APPROVAL OF MINUTES:

Selectman Macy moved to approve the minutes for August 20, 2007, seconded by Selectman Collingwood. The motion carried unanimously.

PERMISSION TO HUNT TOWN PROPERTY:

Anthony & Patricia Borelli and Todd Clay have requested permission to hunt at the Town Park, Town Forest, Library and any other permissible town property. Selectman Macy moved to allow both parties to bow hunt only at the Town Park and Library and to allow shotgun, black powder and bow hunting at the Town Forest, seconded by Selectman Collingwood. The motion carried unanimously.

SIGN PERMIT – EGREMONT GARDEN CLUB:

An application has been received from the Egremont Garden club to place a sign near the Library sign for a program they are sponsoring at the Library on September 19, 2007. Selectman Macy moved to grant the sign permit, seconded by Selectman Collingwood. The motion carried unanimously.

MMA 6TH GRADE ESSAY CONTEST:

The Town received information on the MMA 6th Grade Essay Contest that will be held again this year. Selectman Macy moved to sponsor the MMA Essay Contest, seconded by Selectman Collingwood. The remaining towns in the school district will be contacted to let them know that Sheffield will be participating in the essay contest. Chairman Hannum will contact the school regarding the contest. The motion carried unanimously.

CONSTRUCT, INC. – WALK TO PREVENT HOMELESSNESS:

Construct Inc. will host a walk to prevent homelessness on October 14, 2007. The walk will begin in Great Barrington and proceed through Sheffield. Construct has requested permission to walk through the Covered Bridge and to offer refreshments on the property outside the Covered Bridge. Selectman Macy moved to grant permission for the use of the Covered Bridge property and to have Construct notify the Police Chief of the walk seconded by Selectman Collingwood. The motion carried unanimously.

BERKSHIRE METROPOLITAN PLANNING ORGANIZATION REPRESENTATIVE:

Administrator Kellogg explained the Metropolitan Planning Organization (MPO). The MPO deals with transportation projects within the county. There will be a caucus in Great Barrington on October 4, 2007 to elect a representative of the Southwest Berkshire subregion including the towns of: Alford, Egremont, Great Barrington, Mount Washington, Richmond, Sheffield, Stockbridge and West Stockbridge. Administrator Kellogg recommended attendance at the meeting and urged a member of the Select Board to run for the position. Selectman Macy moved to authorize Chairman Hannum to represent Sheffield for the MPO program, seconded by Selectman Collingwood. The motion carried unanimously.

ROAD RESURFACING BIDS:

Selectman Collingwood moved to award the Road Resurfacing Bid to Delsignore Paving, seconded by Selectman Macy. Administrator Kellogg read the following bid results and the list of roads to be resurfaced:

Delsignore	\$62.72 per ton, including parking lot
LB Corp	\$63.16 per ton, including parking lot
Lane Construction	\$76.00 per ton-roads \$110.00 per ton-parking lot

The motion carried unanimously. Discussion ensued regarding Pike Road, which is not a town road or county road so Chapter 90 funds cannot be used for repairs.

ETHICS COMMISSION WORKSHOP:

The State Ethics Commission sent the Town an e-mail regarding hosting a workshop for Boards and Committees. Selectman Macy moved to authorize Administrator Kellogg to set up an Ethics Workshop and invite surrounding towns to participate, seconded by Selectman Collingwood. The motion carried unanimously.

LUCA LIASION:

Administrator Kellogg explained the Local Update Census Address (LUCA) Program being sponsored by the U.S. Census Bureau for the 2010 census. An address list will be sent to the Town for review. The Town will have the opportunity to review the list and make changes. Administrator Kellogg attended a workshop last week regarding LUCA and suggested that he be the local liaison and Felecie Joyce and Chief McGarry as authorized reviewers. Selectman Macy moved to pursue the LUCA proposal, seconded by Selectman Collingwood, The motion carried unanimously.

SOLID WASTE USER FEE ABATEMENT:

Tammy Blackwell requested an abatement of \$83 because she takes her trash to a dumpster on Hewins Street. Jean Francois and Helen Bizalion requested an abatement of \$83 because they take their trash to their business in Great Barrington. Selectman Macy

moved to grant both abatements pending proof of hauler from each disposal location, seconded by Selectman Collingwood. The motion carried unanimously.

SELECTMEN'S ITEMS:

Chairman Hannum discussed the posting of vacant positions on Boards and Committees. A press release will be issued this week and a list of the vacancies will be available at the municipal table at Sheffield in Celebration.

Chairman Hannum thanked Paul O'Brien for notifying the Town of the availability of surplus granite curbing for the Town Hall Parking Lot. Administrator Kellogg and Highway Superintendent Ronnie Bassett went to the State Police Academy to look at the curbing. The Town purchased the curbing and the Highway Dept. will be picking it up this week.

Administrator Kellogg announced that changes would be made to the Town Web site within the next couple of weeks to make the site more user friendly.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:30 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator